

## APPLICATION GUIDELINES

### Mission

The mission of the Central Pacific Bank Foundation is to strengthen our Hawaii communities by creating opportunities for our youth and fostering social progress.

### Focus

Support will be focused in the areas of Education and Community Development.

**Education** enhances our youth's learning by giving both students and teachers the right environment and tools to succeed.

- **Educational Tools** Increases access to essential education tools for needy students and classrooms including books, school supplies, and technology.
- **Teachers** Provides professional development and resources for teachers to offer a quality education.
- **Schools** Improves the quality of the school's buildings and grounds that will create the foundation for learning.

**Community Development** assists underprivileged individuals and families in improving their economic status and opening doors to a better future.

- **Basic Needs** Grows distribution channels of basic needs such as food, shelter and clothing.
- **Social Services** Engages and develops life skills such as leadership, career development, and team building.

### Eligibility and Restrictions

- Applicants must be classified under section 501(c)(3) of the Internal Revenue Code and operating in the State of Hawaii.
- Applicants should be in existence and operating as a 501(c)(3) for at least two years and be in stable financial condition.
- The Foundation does not generally fund conferences, festivals, and similar one-time events; activities that have already occurred; lobbying loans; funds for re-granting and grants to individuals or for benefit of identified individuals.
- The Foundation will award no more than one grant to an organization at a time and no more than one grant in any calendar year. Once an organization has been granted funds, there is a one year period from the date of receiving the final report where the organization will not be eligible to apply for a new grant.
- The Foundation does not accept incomplete applications or applications from organizations with overdue or inadequate final reports.

### Application Procedures

- Applications are only accepted online.
- Complete the online application and attach the required documents.
- IRS 501(c) (3)
- Organization's income statement (or profit/loss statement) for the most recent completed fiscal year. Audited financial statements are preferred but not required. Local units of national organizations must submit local unit financial information.
- Additional documents that are not required on the application will not be considered.

If you have any questions, please call (808) 544-3609 or email [CPBFoundation@centralpacificbank.com](mailto:CPBFoundation@centralpacificbank.com).